

**KING FAISAL SPECIALIST HOSPITAL AND RESEARCH CENTRE
NURSING AFFAIRS**

Unit Description : **Ophthalmology Clinic**

Monthly Patient Volume : 800 - 1200

Scope of Service

The Ophthalmology clinic provides nursing care to patients with eye problems prior to admission for surgery and after discharge from surgery. The clinic serves approximately 800-1200 patients of all ages monthly.

Frequent Procedures/Services/Functions

- Special procedures- Fundus Slit lamp examination, refraction, measuring Prisms and angles of gonio lenses, and measuring intraocular pressures, Vision test, Lensometry, Amber grid test, Pam test, Schemer's test and color vision test.
- Minor Surgery- Chalazion excision, tarsography, xanthelasma surgery, Electrolytic epilation, excision of pinguaculum, nasolacrimal duct probing, intravitral injections, conjunctival biopsy and laser treatment(Argon and Yag)
- Ophthalmic Asst/Nurse Clinic- ERG (electroretinography), A&B scan, Perimetry, contact lens training, Angiography for Ophthalmic photography.

Hours of Operation

Saturday-Tuesday: 0800-1800 hrs

Wednesday: 0800-1700hrs

CRITERIA FOR ADMISSION TO SERVICE [See IPP CRC]

- Patients approved for tertiary care with the need for surgical and medical interventions through Medical Eligibility/Royal Order.

STAFFING PLAN

Number and Mix of Staff

Total FTE's 9

Senior Ophthalmic Assistant 1

Ophthalmic Assistant 6

Staff nurse I 1

Staff nurse II 1

PCA 1

In a nurse/ophthalmic asst. clinic, patients undergo different tests needed for the diagnosis. The staff nurses assess acute/immunosuppressed patients from other units for ophthalmology consult, attends to pediatric patients for conscious sedation prior to eye examination and administration of IV Fluorescein Angiography for ophthalmic photography

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Methods of adjusting to staffing variances

The Head nurse makes adjustments in staffing based on the volume of patients/ procedures, skill level of staff and number of bilingual or non-bilingual physicians attending the clinic. When additional staff are needed, adjustments in assignments are made from different units within surgical clinics e.g. ENT, surgical and orthopedic clinics staff that are cross-trained.

Ophthalmology Clinic nurses/ophthalmic assistants generally float to the following units:

- Renal Transplant Nurse Clinic for bilingual needs
- Surgical Clinic
- Other clinics for translation needs

QUALIFICATIONS OF STAFF

Qualifications/Licenses/Certifications Required of Staff

Staff nurse I, II

- Current license from the country of origin
- Mandatory Education i.e. Fire safety, electrical safety, and Infection Control
- BCLS

Ophthalmic Assistant

- Ophthalmic Assistant Certificate
- Mandatory Education
- Community CPR

Patient Care Assistants

- Mandatory Education
- Community CPR

How are inservices/continuing education programs provided to maintain staff competency?

Staff meetings are held monthly and additional meetings are scheduled as needed. Staff Development inservices are posted on the bulletin boards to disseminate information. Staff is encouraged to give/coordinate educational programs for their co-workers. New/review of policy and procedures are inserviced by the clinician.

Required Competencies

- Code Green/Blue
- Oxygen and suction review
- Aseptic technique

METHOD OF COMMUNICATION WITH OTHER DEPARTMENTS/PROGRAMS

Internal and External Methods of Communication

Internally, direct communication between physicians and other team occurs throughout each day. Bulletin board, APP and Management Notifications book and minutes of meeting book are

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used for written communication. Externally, the Ophthalmology clinic communicates with nursing units and multiple other departments via phones, fax and written memos.

Describe Collaborative Relationships with Other Departments

The Ophthalmology clinic strives to maintain open communication with all departments. Appointment and admission clerks are available in the clinic area to facilitate future and admission appointments.

GOALS OF DEPARTMENT

- Provide consistent and safe care.
- Empower staff to develop leadership and critical thinking skills

PLAN TO IMPROVE QUALITY OF SERVICE

- Utilize PI methods to focus on the processes and systems to improve patients flow