

**KING FAISAL SPECIALIST HOSPITAL AND RESEARCH CENTRE
NURSING AFFAIRS**

Clinical Pathway Department

Scope of Service

The Coordinator's primary responsibility is the facilitation of the development, implementation and evaluation of the Hospital Clinical Pathway Program, the coordinator collaborates with interdisciplinary teams within the hospital to create an environment of care delivery focused on patient/family needs and measurable patient outcomes.

Functions:

- The review and revision of policies to address all aspects of developing, implementing and evaluating Clinical Pathways.
- The review of the healthcare facilities current data with emphasis on high volume, high cost and extended length of stay, diagnosis/procedures.
- Participates in the restructuring of clinical departments as required to facilitate a new system of patient care delivery.
- Collaborates with the steering committee to select target case types for the development of clinical pathways, including such elements such as length of stay, quality of nursing leadership and presence of key physician support.
- Facilitates the revision of the health record documentation system to work in conjunction with clinical pathways, avoid duplication and comply with JCI requirements.
- Coordinates the education on clinical pathways for all levels of staff involved in both direct and indirect care.

Hours of Operation

0700-1700 Saturday - Tuesday
0700-1600 Wednesday

STAFFING PLAN

Number and Mix of Staff

- Clinical Pathway Coordinator
- Part time secretarial support

Method of Adjusting to Staffing Variances

- Require holiday coverage of coordinator if available.

QUALIFICATIONS OF STAFF

Qualifications/Licenses/Certificates Required of Staff

Clinical Pathway Coordinator RN, BSN, MS
Secretarial Support

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How are inservices/continuing education programs provided to maintain staff competency?

- Individual members of the staff take computer classes and selected programs both internally and externally.
- Staff members are encouraged to continue with formal distance learning education.
- Education seminars/opportunities across nursing, medical and administrative departments are available and all staff are encouraged to attend.

Required Competencies

- Computer literacy
- Interpersonal Communication
- Team building skills
- Knowledge of performance improvement methodologies
- Data entry
- Report writing

METHOD OF COMMUNICATION WITH OTHER DEPARTMENTS/ PROGRAMS

Internal and External Methods of Communication

Staff meetings, Phone, Internet, Intranet, Voice mail

Describe Collaborative Relationships with Other Departments

- Coordinator reports directly to the Chief of Nursing Affairs.
- Provision of inservices as needed with other departments.
- Coordinator attends the following committees including:
 - Medical Records Committee
 - Nursing Management Council
 - JCIA Committees