

Junior Resident (R1, R2) Job Description

A junior resident will do 4- 8 week rotations through the various subspecialties of Medicine, with emphasis on general internal medicine. He/she will be primarily responsible for all inpatients in the Section he/she is rotating, under the direct supervision of his/her seniors. The principal objective is to master the basic clinical skills of history taking, physical exam, case analysis, differential diagnosis, and principles of management (in a problem-oriented fashion). The resident has to accomplish his/her work with the patient with the utmost respect for the patient. He/she has to keep in mind that the goal of his/her action is the well-being of the patient. The resident has to take enough time to explain to his/her patient and if necessary to patient family all the details related to the patient's diagnosis and plan of management. The patient's right to refuse any diagnostic or therapeutic intervention or participation in research or teaching activity should be respected. The junior resident is expected to:

1. Write a full and comprehensive history and perform a complete physical examination on admission and record it in the admission database immediately.
2. Write clearly his/her assessment of the patient and differential diagnosis of the problems as well as the plan of management.
3. Discuss the admission orders, including pertinent investigation and treatment plan, with his/her seniors as well as the nurse taking care of the patient and it is expected that clinical pathways if they exist are followed and the resident should indicate and explain in progress notes why it was not followed.
4. Attend to all complaints of his/her patients and do all the basic bedside procedures necessary for diagnosis and management.
5. Write daily problem-oriented progress notes and update the patient's problem list.
6. Follow-up and record the results of investigations ordered for the patients on a daily basis.
7. Present patients under his/her care to his/her seniors at the daily rounds.
8. Ensure that any sick patient is handed over to the on-call team.
9. Dictate a follow-up summary every three weeks for long-stay patients.
10. Ensure that discharge orders are placed in the system 24 hours prior to patient discharge.
11. Transcribe or dictate hand-over notes on change of rotation or transfer to another service.
12. Dictate discharge summary for each patient discharged within 24 hours after discharge. The timeliness and thoroughness of discharge summaries are very important for good patient care and evaluations. The Department has guidelines for the format of the discharge summary.
13. Participate in the Department and Section activities, including, presentation of cases during the Morning Report.
14. Maintain a log of performed procedures: details of the procedure with indication, supervision, techniques and complications.
15. Oncall coverage as will be discussed later on.
16. Can participate in the out-patient clinic services

N.B.: Each Department section has Rotation Objectives and Job description for both the junior and the senior Residents within the above-mentioned guidelines and it can be received from the department section secretary.

Senior Resident (R3, R4) Job Description

A senior resident will do 4-week blocks through various subspecialties of Medicine in King Faisal Specialist Hospital & Research Centre, and 8-week rotation in Riyadh Medical Complex (RMC). One of the objectives is to gain supervisory, teaching and leadership skills. He/she is to be a role model for the juniors in terms of management, organization and ethical attitudes toward his/her patients. The senior resident is expected to:

1. Review and discuss the junior resident admission notes and orders and to supervise her or him according to the outlined junior resident's job description.
2. Discuss the proposed plan of management and supervise its implementation. If a clinical pathway exists, explain and pursue the implementation.
3. Help the junior residents in the interpretation of laboratory investigations.
4. Record his/her independent history and clinical examination.
5. Supervise/help the junior resident in performing bedside diagnostic and therapeutic procedures. Help the junior resident to develop skills in rational investigation and treatment of his/her patient, based on solid evidence.
6. Help the junior resident to obtain computer skills to locate and critically appraise articles and to follow an evidence-based approach to patient care.
7. Write a progress note at least twice a week.
8. Do consults within and outside the department, including emergency room consultations.
9. Do outpatient clinics in the section he/she is rotating.
10. Participate in the Department and Section activities.
11. Cover the junior resident's duties in unforeseen circumstances or during scheduled leaves.
12. Documentation of procedures: details of the procedure with indication, techniques and complications.
13. Cover oncall duty as will be described later.