2017 Performance Improvement Report

STRATEGIC PRIORITY

 1. Develop world-leading healthcare and research

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| **Project Name** |
| Automation of Schedule 29 in Compliance With Internal Audit Recommendation |
| **Site** | **Department** |
| Jeddah | Financial Service |
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| **Project Status** | **Project Start Date** | **Project End Date**  |
| Completed | 01-01-2017 | 10-31-2017 |

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| **Problem:** Why the project was needed?During the year 2016 the schedule 29 reports were generated manually from different sources within finance department which is against the internal auditor recommendations. | **Aims:** What will the project achieve?Improved the compliance with internal audit recommendation to present Financial Statement through Oracle system By automation of cash setup books (schedule #29) |
| **Benefits/Impact:** What is the improvement outcome?*(check all that apply)*[ ]  Contained or reduced costs[x]  Improved productivity[x]  Improved work process[x]  Improved cycle time[ ]  Increased customer satisfaction[ ]  Other (please explain) Click or tap here to enter text. | **Quality Domain:** Which of the domains of healthcare quality does this project support?*(Select only one)***Effective** |

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| **Measures:** Performance metrics to be evaluated | **Targets:** Expected outcomes |
| Compliance with Internal Audit recommendation | Improved the compliance with internal audit requirements from 0% to 100% by end of Oct 2017 |

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| **Intervention:**.* In collaborations with HITA, internal audit and finance department, the difference sources of financial data were explored and validated.
* The team studied the possibility of (schedule #29) automation.
* An automated report was built in oracle with the help of HITA
* The Automation of Schedule 29 was implemented to present five statement of cash setup book to internal audit on monthly basis.
* Start to send the financial statement to internal audit on monthly basis from Oracle.
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| **Results:** Insert relevant graphs and charts to illustrate improvement pre and post project*(insert relevant graphs, data, charts, etc.)*2016 2017 |

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| **Project Lead** | **Team Members** |
| **Name** *(person accountable for project)* | **Names***(persons involved in project)* |
| Najlaa Al atabani | Ghada abdmajeedMoaz HilalFinance team from general accounting , Accounts payable , payroll and budgetAbdrhman Mohammed AbdrhmanFatin Alsaid As ConsultantSamer Dardas |