



مستشفى الملك فيصل التخصصي ومركز الأبحاث  
King Faisal Specialist Hospital & Research Centre  
Gen. Org. مؤسسة عامة

**RUSH**

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**DATE:** 15 Rajab 1441  
10 March 2020

**FROM: Majid Alfayyadh, MD, MMM**  
Chief Executive Officer, Kfsh&Rc  
Office Of The CEO

**REF:** LD/255/41

**SUBJECT: ANNUAL LEAVES IN VIEW OF COVID-19**

Further to [GD: 712-41](#), effective immediately and until further notice, all approved, planned and unplanned annual leaves are to be postponed, unless in urgent or emergency cases.

Department heads and managers are requested to defer annual leaves of employees, ensure that services rendered will not be compromised and operational requirements are met.

Thank you for your cooperation.

MIF

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CC:  Yousef Alharbi, PhD, Chief Human Capital Officer, HRM-CL  
 Mohammed Abtaibi, MD, MBA, Deputy Chief Executive Officer, Healthcare Delivery, CEO-HD