

مستشفى الملك فيصل التخصصي ومركز الأبحاث
King Faisal Specialist Hospital & Research Centre
Gen. Org. مؤسسة عامة

GENERAL DISTRIBUTION

TO: All Departments **DATE:** 23 Rajab 1441
King Faisal Specialist Hospital & Research Centre 18 March 2020
(General Organization) - Riyadh
King Faisal Specialist Hospital & Research Centre **REF:** GD:718-41
(General Organization) - Jeddah
King Faisal Specialist Hospital & Research Centre
(General Organization) - Madinah

FROM: Majid Alfayadh, MD, MMM
Chief Executive Officer, Kfsh&RC
Office Of The CEO

SUBJECT: REMINDER OF "PROFESSIONAL IMAGE AND APPEARANCE STANDARDS" (APP-101) – WEARING HOSPITAL UNIFORMS IN MALLS OR OTHER PUBLIC PLACES

It has been observed that some employees wear Hospital uniforms in malls or other public places. This practice does not conform with the established policy for wearing Hospital uniforms.

Therefore, all employees are reminded to adhere to the Administrative Policy and/or Procedure (APP) "[Professional Image and Appearance Standards](#)", (APP-101). In particular, all uniformed employees are reminded to adhere to the following:





- Hospital scrubs and surgical attire shall not be worn outside the building premises, or taken home for laundering or other purposes.
- Dedicated scrub wear is to be laundered by the Hospital laundry 'only'.

Human Capital, in its continuous effort to further enhance the positive image of KFSH&RC (Gen. Org.) to patients, visits and customers, would like to request the assistance of Chairmen, Directors, Heads, Supervisors, and Head Nurse to consistently monitor and encourage their subordinates' adherence to the policies on "Professional Image and Appearance Standards."

Your strict compliance is expected and appreciated.

Thank you.

MIF

CC:  Maha Alaraifi, PhD, Senior Policy Analyst, P&MD
 Layla Alfantoukh, Senior Management Analyst, P&MD
 Ahmed Essa, MS, Director, Organization & Management, O&M
 Yousef Alharbi, PhD, Chief Human Capital Officer, HRM-CL

7.0

Mohammed Abtaibi, MD, MBA, Deputy Chief Executive Officer, Healthcare Delivery, CEO-HD