



مستشفى الملك فيصل التخصصي ومركز الأبحاث
King Faisal Specialist Hospital & Research Centre
Gen. Org. مؤسسة عامة

RUSH

GENERAL DISTRIBUTION

TO: All Departments
King Faisal Specialist Hospital & Research Centre
(General Organization) - Riyadh

DATE: 24 Rajab 1441
19 March 2020

King Faisal Specialist Hospital & Research Centre
(General Organization) - Jeddah

REF: GD:723-41

King Faisal Specialist Hospital & Research Centre
(General Organization) - Madinah

FROM: Majid Alfayadh, MD, MMM
Chief Executive Officer, Kfsh&RC
Office Of The CEO

SUBJECT: COVID-19 PRECAUTIONARY MEASURES: FURTHER STEPS TO BE TAKEN THIS WEEKEND (20-21 MARCH 2020)

In line with the KFSH&RC's efforts to protect its staff and patients against the spread of COVID-19, further steps will be taken this weekend (20-21 March 2020).

- All employees are requested to stay home and work from there on Sunday and Monday (22-23 March 2020). The current working schedule will resume on Tuesday, 24 March 2020.
- Clinical, Nursing and Medical staff to apply on call schedule.
- Clinics are to be converted to phone clinic, except "Day Medical Clinic", "Hemodialysis", and "Infusion Area" where treating physicians are responsible for assessing the need of those patients.

All Supervisors and managerial levels are requested to ensure that the urgent Hospital operations are not affected. Accordingly, scheduled appointments and surgical procedures and all other operations are to be rescheduled.

Due to the current situation, employees should be available at all times (including weekends), and report for work within thirty (30) minutes, when needed.

If you have any question or concern regarding the application of this measure, please escalate to your superior and/or to the higher management.

Your cooperation and strict adherence of the above is appreciated and expected.

Thank you.

MIF

CC: 
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Yousef Alharbi, PhD, Chief Human Capital Officer, HRM-CL

Mohammed Abtaibi, MD, MBA, Deputy Chief Executive Officer, Healthcare Delivery, CEO-HD