



**RUSH**

مستشفى الملك فيصل التخصصي ومركز الأبحاث  
King Faisal Specialist Hospital & Research Centre  
Gen. Org. مؤسسة عامة

**GENERAL DISTRIBUTION**

**TO: All Departments** **DATE:** 28 Rajab 1441  
**King Faisal Specialist Hospital & Research Centre** 23 March 2020  
**(General Organization) - Riyadh**

**FROM: Majid Alfayyadh, MD, MMM** **REF:** GD:719-41  
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




**SUBJECT: SUSPENSION OF ANNUAL IN-CLASS FIRE SAFETY TRAINING CLASSES UNTIL FURTHER NOTICE**

In the continuous efforts of KFSH&RC to optimize precautionary measures against COVID-19, the following decisions are made:

1. All mandatory Fire Safety Classroom Training are suspended until further notice. However, employees are required to complete relevant online training module as part of their annual re-contracting requirements.
2. Employees affected during the period of Fire Safety Classroom training suspension should contact Human Resource Department to assist them with their annual contract renewal.
3. Human Resource Department should keep updated records of employees who are manually re-contracted, to ensure they can be re-scheduled to attend classes once classroom training is re-activated.

Thank you.

MIF

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