Abstract Submission Guidelines

1. Preparation of abstracts

1.1.Title:

1.1.1. Use a concise title that reflects abstract content.

1.1.2. The font should be in Times New Roman font, size 14, bold, and centered.

1.2.Authors/Institution:

1.2.1. Provide the full names and affiliations of all authors.

1.2.2. When multiple authors submit an abstract, clearly identify one contact author and provide complete contact information.

1.2.3. List the author's institution affiliation below each author's name, followed by the city of the institution, except when authors share the same institutional affiliation.

1.2.4. Indicate the presenting author with a **BOLD and asterisk (*).**

1.3.Abstracts:

1.3.1. Should be written in English. Use Times New Roman font, size 12, and single-spaced formatting.

1.3.2. The abstract body **should not exceed 250 words**.

1.3.3. Abstract **should be structured** including background, aim, methodology, main results, and conclusions of your research or study.

1.3.4. Provide **three** keywords.

2. Poster Presentation Guidelines:

2.1.Posters will be mounted on whiteboards.

2.2. **Size:** 70 cm wide X 100 cm high. (**Do not change the attached size**).

2.3. **Format:** The poster should be designed in a portrait orientation.

2.4. **Content:** Include sections such as Introduction, Methods, Results, Discussion, Conclusion, References, and Acknowledgment.

2.5. **Visuals:** Ensure that graphs, charts, and images are clear and effectively convey your research findings.

2.6. **Font:** Use a legible font style and size for easy readability (e.g., Arial, Times New Roman size 24-36).

2.7. Keep everything as simple as possible and try to avoid overcrowding your posters. Your poster must be easily read by all.

3. Winners

3.1.The scientific committee members will evaluate and choose the abstracts based on their relevance of the topics to the conference themes and novelty.

3.2.Abstract acceptance emails will be sent by 25th December 2025

3.3.Poster evaluation and presentations will take place on the first day of the conference, with three winners announced and awarded on the second day (22nd of January 2026).

4. Deadlines

4.1.The last day to call for abstracts is on 1st December 2025.

4.2.e-poster is completed and sent to the copied email so that faculty judges can review it before the deadline.

4.3.On the ground floor, all whiteboards will be placed in the hallway for participants to hang physically in the early morning of 21st of January 2026.

5. Abstract Submission

For further information and abstract submission, please forward posters in Word or PDF format to the email CGM_conference@kfshrc.edu.sa