2017 Performance Improvement Report

STRATEGIC PRIORITY

 3. Improve efficiency and decision-making

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| **Project Name** |
| Efficient utilization of Non-Stock Items |
| **Site** | **Department** |
| Riyadh | Hospital & Residential Maintenance- Utilities & Maintenance Division |
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| **Project Status** | **Project Start Date** | **Project End Date**  |
| Completed | 01-01-2017 | 09-30-2017 |

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| **Problem:** Why the project was needed?The number of non-moving items being stored in Warehouse #13 is really high, leaving no space for new requested materials. This has resulted in storage problem for Utilities and Maintenance materials. | **Aims:** What will the project achieve?The aim of this project is to decrease the UMD Non-Stock items in Warehouse #13 at least 15% before the end of 3Q 2017 |
| **Benefits/Impact:** What is the improvement outcome?*(check all that apply)*[ ]  Contained or reduced costs[ ]  Improved productivity[x]  Improved work process[ ]  Improved cycle time[ ]  Increased customer satisfaction[ ]  Other (please explain) Click or tap here to enter text. | **Quality Domain:** Which of the domains of healthcare quality does this project support?*(Select only one)***Efficient** |

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| **Measures:** Performance metrics to be evaluated | **Targets:** Expected outcomes |
| Number of Non-Stock items | At least 15% decrease |

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| **Interventions:** Overview of key steps/work completed* Non-stock items stored in Warehouse #13 for more than a year were coordinated with concerned UMD departments/sections.
* Some non-moving items were utilized by other UMD departments/sections; others, not needed were disposed of by the concerned UMD departments; this has freed-up some space for new requested items
* Continuous evaluation and review of non-moving items in Warehouse #13.
* Having dedicated staff to monitor all line items in the Warehouse
* Regular and continuous inventory of the non-stock items in the warehouse to keep up the improvement
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| **Results:** Insert relevant graphs and charts to illustrate improvement pre and post project*(insert relevant graphs, data, charts, etc.)* |

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| **Non-Stock Items –****before Inventory** | **Non-Stock Items –****after Inventory** | **Utilized items** | **Disposed of items** |
| 22036 | 18179 | 310 | 3577 |

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| **Project Lead** | **Team Members** |
| **Name** *(person accountable for project)* | **Names***(persons involved in project)* |
| Abdulkarim Al Khamli, Assistant Head, UMD | * Abdulrahman Allahim, Manager, Material Management Dpt, Shipping & Receiving
* Sami Alotaibi, Supervisor, Material Management Dpt, Warehousing
* Saad Doayyan, Supervisor, Utility Dept
* Naji Al Saadi, Supervisor, Project Task force, Civil Work Section
* Saad Al hinaidi, Supervisor, Project Task force, Electro-mechanical Section
* Khalid Hamid, Acting Supervisor, Project Task force, Carpentry Section
* Alawi Al Attas, Supervisor, Materials Control Center
* Joselito Hoyumpa, Supervisor, Hospital & Residential Maintenance-Pipe & Medical Gas Section
* Lyndon Bautisda, Supervisor, Hospital & Residential Maintenance, HVAC & refrigeration Section
* Biju George, Supervisor, Hospital & Residential Maintenance, HVAC & Refrigeration Section
* Salman Bin Salamah, Supervisor, Hospital & Residential Maintenance, Electrical Section
* Fahad Al Qasham, Supervisor, Hospital & Residential Maintenance, Electrical Section
* Fahad Al Othman, Supervisor, Hospital & Residential Maintenance, Elevator & Appliance Section
* Saleh Al Sayegh, Supervisor, Hospital & Residential Maintenance, Monitoring & Pneumatic System Section
* Yasser Al Sudairy, Clerk, UMD, Work & Materials Control Center Section
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