2017 Performance Improvement Report

STRATEGIC PRIORITY

3. Improve efficiency and decision-making

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| **Project Name** | | | |
| Efficient utilization of Non-Stock Items | | | |
| **Site** | | **Department** | |
| Riyadh | | Hospital & Residential Maintenance- Utilities & Maintenance Division | |
|  | | | |
| **Project Status** | **Project Start Date** | | **Project End Date** |
| Completed | 01-01-2017 | | 09-30-2017 |

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| **Problem:** Why the project was needed?  The number of non-moving items being stored in Warehouse #13 is really high, leaving no space for new requested materials. This has resulted in storage problem for Utilities and Maintenance materials. | **Aims:** What will the project achieve?  The aim of this project is to decrease the UMD Non-Stock items in Warehouse #13 at least 15% before the end of 3Q 2017 |
| **Benefits/Impact:** What is the improvement outcome?  *(check all that apply)*  Contained or reduced costs  Improved productivity  Improved work process  Improved cycle time  Increased customer satisfaction  Other (please explain)  Click or tap here to enter text. | **Quality Domain:** Which of the domains of healthcare quality does this project support?  *(Select only one)*  **Efficient** |

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| |  |  | | --- | --- | | **Measures:** Performance metrics to be evaluated | **Targets:** Expected outcomes | | Number of Non-Stock items | At least 15% decrease | |
| **Interventions:** Overview of key steps/work completed   * Non-stock items stored in Warehouse #13 for more than a year were coordinated with concerned UMD departments/sections. * Some non-moving items were utilized by other UMD departments/sections; others, not needed were disposed of by the concerned UMD departments; this has freed-up some space for new requested items * Continuous evaluation and review of non-moving items in Warehouse #13. * Having dedicated staff to monitor all line items in the Warehouse * Regular and continuous inventory of the non-stock items in the warehouse to keep up the improvement |
| **Results:** Insert relevant graphs and charts to illustrate improvement pre and post project  *(insert relevant graphs, data, charts, etc.)* |

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| **Non-Stock Items –**  **before Inventory** | **Non-Stock Items –**  **after Inventory** | **Utilized items** | **Disposed of items** |
| 22036 | 18179 | 310 | 3577 |

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| **Project Lead** | **Team Members** |
| **Name**  *(person accountable for project)* | **Names**  *(persons involved in project)* |
| Abdulkarim Al Khamli, Assistant Head, UMD | * Abdulrahman Allahim, Manager, Material Management Dpt, Shipping & Receiving * Sami Alotaibi, Supervisor, Material Management Dpt, Warehousing * Saad Doayyan, Supervisor, Utility Dept * Naji Al Saadi, Supervisor, Project Task force, Civil Work Section * Saad Al hinaidi, Supervisor, Project Task force, Electro-mechanical Section * Khalid Hamid, Acting Supervisor, Project Task force, Carpentry Section * Alawi Al Attas, Supervisor, Materials Control Center * Joselito Hoyumpa, Supervisor, Hospital & Residential Maintenance-Pipe & Medical Gas Section * Lyndon Bautisda, Supervisor, Hospital & Residential Maintenance, HVAC & refrigeration Section * Biju George, Supervisor, Hospital & Residential Maintenance, HVAC & Refrigeration Section * Salman Bin Salamah, Supervisor, Hospital & Residential Maintenance, Electrical Section * Fahad Al Qasham, Supervisor, Hospital & Residential Maintenance, Electrical Section * Fahad Al Othman, Supervisor, Hospital & Residential Maintenance, Elevator & Appliance Section * Saleh Al Sayegh, Supervisor, Hospital & Residential Maintenance, Monitoring & Pneumatic System Section * Yasser Al Sudairy, Clerk, UMD, Work & Materials Control Center Section |