2017 Performance Improvement Report

STRATEGIC PRIORITY

1. Develop world-leading healthcare and research

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** | | | |
| Automation of Schedule 29 in Compliance With Internal Audit Recommendation | | | |
| **Site** | | **Department** | |
| Jeddah | | Financial Service | |
|  | | | |
| **Project Status** | **Project Start Date** | | **Project End Date** |
| Completed | 01-01-2017 | | 10-31-2017 |

|  |  |
| --- | --- |
| **Problem:** Why the project was needed?  During the year 2016 the schedule 29 reports were generated manually from different sources within finance department which is against the internal auditor recommendations. | **Aims:** What will the project achieve?  Improved the compliance with internal audit recommendation to present Financial Statement through Oracle system By automation of cash setup books (schedule #29) |
| **Benefits/Impact:** What is the improvement outcome?  *(check all that apply)*  Contained or reduced costs  Improved productivity  Improved work process  Improved cycle time  Increased customer satisfaction  Other (please explain)  Click or tap here to enter text. | **Quality Domain:** Which of the domains of healthcare quality does this project support?  *(Select only one)*  **Effective** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | **Measures:** Performance metrics to be evaluated | **Targets:** Expected outcomes | | Compliance with Internal Audit recommendation | Improved the compliance with internal audit requirements from 0% to 100% by end of Oct 2017 | |
| **Intervention:**  .   * In collaborations with HITA, internal audit and finance department, the difference sources of financial data were explored and validated. * The team studied the possibility of (schedule #29) automation. * An automated report was built in oracle with the help of HITA * The Automation of Schedule 29 was implemented to present five statement of cash setup book to internal audit on monthly basis. * Start to send the financial statement to internal audit on monthly basis from Oracle. |
| **Results:** Insert relevant graphs and charts to illustrate improvement pre and post project  *(insert relevant graphs, data, charts, etc.)*  2016 2017 |

|  |  |
| --- | --- |
| **Project Lead** | **Team Members** |
| **Name**  *(person accountable for project)* | **Names**  *(persons involved in project)* |
| Najlaa Al atabani | Ghada abdmajeed  Moaz Hilal  Finance team from general accounting , Accounts payable , payroll and budget  Abdrhman Mohammed Abdrhman  Fatin Alsaid As Consultant  Samer Dardas |