

2018 Performance Improvement Report STRATEGIC PRIORITY I

Medical Research and Academic excellence

Project Name

Site

Improve Patient family Education (PFE) Documentation Compliance in Day Procedure Unit

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Department

Project Status	Project Start Date	Project End Date
Completed	04-01-2018	06-01-2018

Problem: Why the project was needed?

Documentation Audit results regarding "Patient family Education" documentation compliance as per data of Jan and Feb 2018 shows that only 81% of Patient family education were completed.

Benefits/Impact: What is the improvement outcome?

- ☐ Contained or reduced costs
- □ Improved productivity
- ☐ Improved work process
- ☐ Improved cycle time
- ☐ Other (please explain)
 - Click or tap here to enter text.

Aims: What will the project achieve?

Improving Patient family Education (PFE) documentation to 100% by June 2018

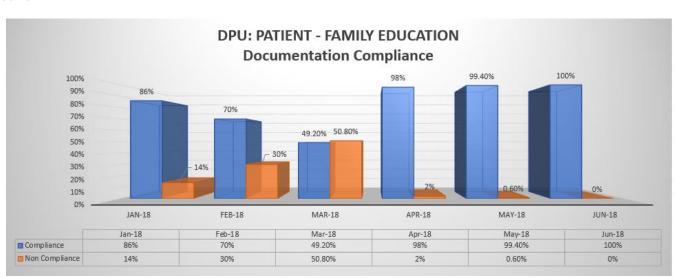
Quality Domain: Which of the domains of healthcare quality does this project support?

Patient Centred

Interventions: Overview of key steps/work completed

- All staff in DPU were involved in daily auditing of patient family education documentation on all DPU patients to monitor compliance.
- Education was given to staff regarding PFE documentation compliance.
- Frequent reminders were given to staff if audits showed non-compliance.
- Small rewards were given to staff who were 100% compliant.

Results:



As shown in the graph, January & February 2018 showed only 81% PFE documentation completed. After the implementation phase, April 2018 onwards, there is tremendous improvement to 100% compliance in June 2018.

Project Lead	Team Members	
Name	Names	
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