

#### Project Name

Standardization of Medical Evaluation Reports For All Medical Oncology Patients.

#### Site

Jeddah

#### Department

Oncology/ Medical Oncology

#### Project Status

Completed

#### Project Start Date

03-01-2018

#### Project End Date

05-31-2018

#### Problem: Why the project was needed?

In medical oncology patients request more than 60 medical evaluations per month. Every physicians have their own way doing the medical evaluation which leads missing information. While auditing a sample of the medical evaluations we found different formats, different layout, and some data were missing in ICIS which may affect continuity of patient care.

#### Aims: What will the project achieve?

To standardize medical evaluation report template by including all mandatory elements to improve the compliance to  $\geq 90\%$  by end of May 2018

#### Benefits/Impact: What is the improvement outcome?

- ☐ Contained or reduced costs
- ☐ Improved productivity
- ☒ Improved work process
- ☒ Improved cycle time
- ☐ Increased customer satisfaction
- ☐ Other (please explain)  
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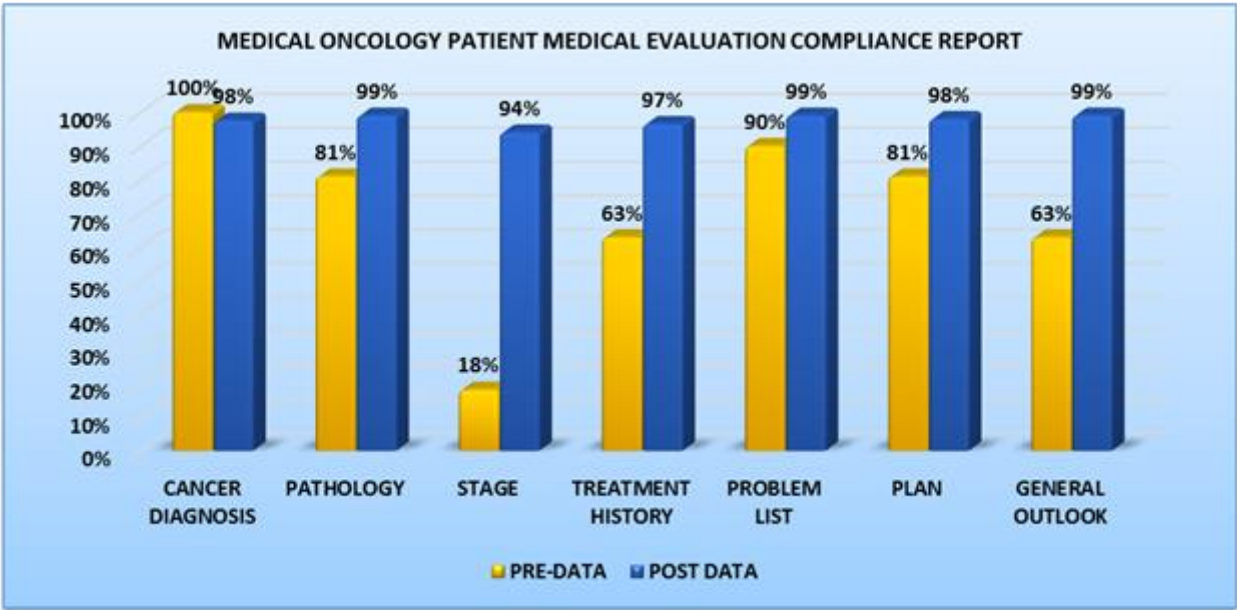
#### Quality Domain: Which of the domains of healthcare quality does this project support?

Efficient

#### Interventions: Overview of key steps/work completed

- Standardize and mandatory medical evaluation format has been created as follows;
  - Cancer diagnosis
  - Stage.
  - Pathology
  - Treatment history from beginning until the current treatment.
  - Current problems
  - Plan of care
  - Overall appearance of the report (copy-paste font, blanks.)
- Explanation and training has been provided about the new layout and necessary information to all physicians.
- Continues monitoring of medical evaluation report compliance and monthly analysis of the data has been done

Results:



Project Lead

Name

Abdelrahman, Hossam

Team Members

Names

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