



مستشفى الملك فيصل التخصصي ومركز الأبحاث  
King Faisal Specialist Hospital & Research Centre  
Gen. Org. مؤسسة عامة

## **GENERAL DISTRIBUTION**

**TO:** All Departments  
King Faisal Specialist Hospital & Research Centre  
(General Organization) - Riyadh

**DATE:** 1 Safar 1442  
18 September 2020

King Faisal Specialist Hospital & Research Centre  
(General Organization) - Jeddah

**REF:** GD:814-42

King Faisal Specialist Hospital & Research Centre  
(General Organization) - Madinah

**FROM:** Majid Alfayadh, MD, MMM  
Chief Executive Officer, Kfsh&RC  
Office Of The CEO



**SUBJECT:** **REMINDER TO COMPLY WITH COVID-19 PRECAUTIONARY MEASURES:  
ACCEPTABLE UNIVERSAL FACE MASKS**  
GD:707-41, GD:732-41, GD:764-41, GD:752-41

KFSH&RC (Gen. Org.) prioritizes the health and welfare of all its employees and patients above all consideration. All precautionary measures were taken to protect its staff from the risk of exposure to COVID-19 and contamination of work environment. Numerous communication and reminders were issued and announced to this effect. However, it has been noticed that some employees are still not complying with the precautionary measures.

Therefore, all employees are being reminded to comply with the universal face masking and measures listed below:








1.	Wearing of acceptable face mask at all times while on the Organization premises as per below:	
a.	Clinical Areas	Surgical Mask
b.	Non-Clinical Areas	Surgical or Cloth Mask
c.	Female Staff Wearing Veil	Veil alone is not acceptable, a face mask must be worn underneath the veil same as above.
d.	Community Setting	Surgical or Cloth Mask
2.	Further measures:	
a.	Proper hand hygiene, including before wearing and after removal of face masks.	
b.	Disposal of used face masks in trash after removal and performance of hand hygiene immediately.	
c.	Observance of cough/respiratory etiquette and social distancing.	

d.	Refraining from touching face and face mask.
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Non-compliance with the above universal face masking policy and precautionary measures will be subjected to disciplinary action as stated under Chapter V, "Employee Conduct, Responsibilities and Disciplinary Procedures" of the Employee Relations Manual (ERM).

Thank you for your cooperation.

MIF

CC:  Qassem Alkeshan, MS, Acting Head, Talent Management, HRM-TM  
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