



مستشفى الملك فيصل التخصصي ومركز الأبحاث
King Faisal Specialist Hospital & Research Centre
Gen. Org. مؤسسة عامة

RUSH

HEALTHCARE DELIVERY

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INTERNAL MEMO

TO: Distribution

DATE: 22 Jumada Al Thani 1442
04 February 2021

FROM: Mohammed Alotaibi, MD, MBA
Deputy Chief Executive Officer, Healthcare Delivery
Healthcare Delivery

REF: CEO-HD/250/42

SUBJECT: REINFORCEMENT OF PRECAUTIONARY MEASURES AGAINST COVID-19

Per discussion in today's COVID-19 Command and Control Center (C19CCC) meeting and in view of the recent re-implementation of governmental regulations, KFSH&RC's established precautionary measures against COVID-19 shall be reinforced across all sites, with emphasis on the following:

1. KFSH&RC cafeterias

KFSH&RC cafeterias will remain open for employees; however, all safety measures in place as recommended by Infection Control and Hospital Epidemiology must be strictly observed.

2. Virtual clinics

As much as possible and per physicians' assessment, the utilization of the Virtual Care System for patient consultations is highly encouraged to mitigate the risks of healthcare acquired infections. As such, Medical Affairs and Healthcare Information Technology Affairs (HITA) are kindly requested to facilitate this arrangement.

3. Telework

Departments are strongly encouraged to enforce Telework for employees who may efficiently perform their work from home, following the implemented guidelines for Telework, e.g., Telework request through the Oracle system and proper monitoring. Moreover, it should be ensured that employees on Telework must be available online or via phone at all times and report on site within 30 minutes, when needed.

4. Recreational facilities

All recreational facilities shall be closed, effective immediately and until further notice.

5. Executive rounds / meetings / gatherings

Ongoing executive rounds, e.g., Rounding to influence initiative, shall be on hold until further notice. Meetings should be held via Microsoft Teams and gatherings are avoided.

Kindly disseminate the above information to all departments and staff under your respective jurisdiction. You are urged to remind them to be extremely vigilant, especially as to wearing personal protective equipment, observing proper hand hygiene and physical distancing. As leaders, we must set the example and ensure that awareness among staff remain high and policies are repeatedly communicated and complied with.

Thank you for your support and cooperation.

MFO/casm

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CC: Majid Alfayyadh, MD, MMM, Chief Executive Officer, Kfsh&Rc, CEO